

Documents Included in Airport Patent Packages

Airport patents for approval by the Department of Justice (DOJ) must include the following documents in the package:

- 1. Application.** A copy of the applicant's application to the Federal Aviation Administration (FAA) requesting that lands or interests in lands under the jurisdiction of the Department of the Interior be conveyed to the applicant under Section 516 of the Airport and Airway Improvement Act of September 3, 1982 (49 D.S.C. 47125).
- 2. Evidence Document.** A copy of the document evidencing the legal capability of the proposed grantee to acquire title to, or interest in, land for airport purposes.
- 3. FAA Letter.** A copy of the FAA letter to the BLM approving the application, and setting forth a list of covenants and/or conditions for to be included in the patent.
- 4. BLM Letter.** A copy of the BLM determination letter to the FAA:
 - (a) Stating that the transfer of the land is not inconsistent with the needs of the Department of the Interior, or any agency thereof. 43 CFR 2641.2(a).
 - (b) Stating any covenants terms, conditions and reservations that should be included in the conveyance, if made. 43 CFR 2641.2(a).
 - (c) Stating that the lands are not (1) within any National Park, National Monument, National Recreation Area, or similar area under the administration of the National Park Service; (2) within any unit of the National Wildlife Refuge System or similar area under the jurisdiction of the United States Fish and Wildlife Service; (3) within any area designated part of the National Wilderness Preservation System or any area designated as a wilderness study area; or (4) within any National Forest or Indian Reservations. 43 CFR 2641.2(b).
 - (d) If all or a portion of the lands are within any of the above described areas, the letter should: (1) identify the area the lands are located within; (2) describe the lands (if only a portion of the lands are within any of the areas); and (3) cite the specific law. Include a copy of the law in the package.

Documents Included in Airport Patent Packages (concluded)

2

Airport patents for approval by the Department of Justice (DOJ) must include the following documents in the package:

5. **Section 102(2)(c) of the National Environmental Policy Act.** A copy of BLM's determination stating that the proposed action will not significantly affect the quality of the human environment, pursuant to Section 102(2)(c) of the National Environmental Policy Act.

6. **Plats and Maps.** As of September 11, 2001, plats and maps of the area to be patented must be included in the package.

7. **Federal Register Notice(s).** i.e., Notice of Realty Action (NORA)

8. **Patents.**

(a) Two original patents (one patent for the applicant, and one patent for the BLM records).

(b) Each patent should include the patent number.

(c) Each patent should be signed and dated by the State Director (or Acting State Director).

Submit Airport Patent Documents by Federal Express to

Marilyn A. Roth (WO-350)
Bureau of Land Management
20 M Street, SE, Suite 4246
Washington, DC 20003
(202) 912-7345

Transmittal Memorandum from the State Director to WO-350 is not required.

WO-350 will do the following:

- 1.** Assemble the documents in a package.
- 2.** Prepare the DOJ transmittal letter.
- 3.** Submit the package to the DOJ.
- 4.** Send you the yellow copy of DOJ transmittal letter for the case file.
- 5.** Upon receipt of the approved patent from the DOJ:
 - (a) You will be contacted via phone or e-mail.
 - (b) Patent will be mailed to you via Federal Express.

Patent Preparation & Issuance Guidance for Airport Patents

Bureau of Land Management (BLM)

1. BLM Manual 1860, Conveyance Documents.
2. BLM Manual Handbook H-1860-1, Conveyance Documents.
3. BLM Manual 1862, Patent Preparation and Issuance.
4. BLM Manual Handbook H-1862-1, Patent Preparation and Issuance.
5. BLM Nevada State Office Internal Guidance, if any.

Department of Justice (DOJ)

None

Airport Patents

Preamble Language

THE UNITED STATES OF AMERICA, acting through the Director, Bureau of Land Management, Department of the Interior, pursuant to the authority contained in Section 516 of the Airport and Airway Improvement Act of 1982 (96 Stat. 671; 49 U.S.C. 47125), and Section 1.1B of Part 235 of the Department of the Interior Manual, hereby gives and grants a patent to Lander County, State of Nevada, and to its successors in function, for the following described lands:

Land Description

Department of Justice (DOJ) the name of the County is included in the land description.

i.e.: Mount Diablo Meridian, Lander County, Nevada.

Patent Number _____

Department of Justice Signature Block for Airport Patents

APPROVED this _____ day of _____, 20__

The Attorney General of the United States of America

By _____

Andrew M. Goldfrank
Chief, Land Acquisition Section
Environmental and Natural Resources
Division
United States Department of Justice

Patent Number _____

Department of Justice (DOJ)

7

DOJ Official Approving the Patents:

Andrew M. Goldfrank (202) 305-0307
Chief, Land Acquisition Section

DOJ Official Reviewing the Airport Patent Packages:

Lewis Baylor (202) 305-0307

DOJ Mailing Address for Airport Patent Packages:

U. S. Department of Justice
Environment and Natural Resources Division
Land Acquisition Section
P.O. Box 561 Ben Franklin Station
Washington, DC 20044

